

HANA Board Meeting

MINUTES

TUES, SEPT. 20, 2005

7:30 PM

RECREATION PARK MEETING ROOM

MEETING CALLED BY	Dan Walsh, President
TYPE OF MEETING	Monthly Meeting
NOTE TAKER	Ed Macke, Secretary
ATTENDEES	Dan Walsh, Ed Macke, Pat Rosen, Frank Lenahan, Michael Weber, Ed Sobon

Agenda topics

1. Meeting was called to order at 7:35 by Dan Walsh
2. Review and Approval of Minutes. Postponed until next month.
3. Dine and Duck. Feedback and consideration for doing it again.

DISCUSSION	<ul style="list-style-type: none"> • Generally positive feedback. • We might want to consider having 2 "flights" next year so each team can be smaller and to eliminate bunching. • The fees we charged per person covered the greens fees, but not the insurance we had to purchase for the event. 		
DECISIONS	<ul style="list-style-type: none"> • Next year's fees will need to cover both greens fees and insurance fees so that the event is not a money loser. 		
OPEN ITEMS	<ul style="list-style-type: none"> • None 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Setup event for next summer	Dan Walsh	Summer 2006	

4. Picnic – Feedback and intentions of the coordinators for next year

DISCUSSION	<ul style="list-style-type: none"> • Lighter turnout than in past years. Might have been due to inclement weather, people being on vacation, or people forgetting date between June newsletter and August date. • Picnic was well-planned 		
DECISIONS	<ul style="list-style-type: none"> • Next year, committee will need to determine new date. General consensus of the board was that June might be too early and interfere with Father's Day, but August might be too late and interfere with vacations. 		
OPEN ITEMS	<ul style="list-style-type: none"> • None 		

5. Pumpkin Carving Contest

DISCUSSION	<ul style="list-style-type: none"> • Had planned to have pumpkin carving contest, maybe some kind of Oktoberfest this year, but seems to be too late to start planning now. Board agreed. • Maybe a pumpkin carving contest could still be held? • Maybe a house decorating contest could be held? 		
DECISIONS	<ul style="list-style-type: none"> • Postpone until next year 		
OPEN ITEMS	<ul style="list-style-type: none"> • None 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
<ul style="list-style-type: none"> • Follow up with Kathleen Macke and Jackie Walsh to see if they are still interested in leading this 	Dan Walsh	Oct. 2005	

5.1 New Topic: Accounting Status

DISCUSSION	<ul style="list-style-type: none"> • Frank Lenahan presented HANA balance sheet as of 8/31/05 • Frank gave explanation of numbers. Questions followed. • It was hard to compare current balance sheet (Sep. 2004 – Aug. 2005) with prior year (Mar. 2003 – Aug. 2004) because of different timeframes and accounting procedures. • HANA's fiscal position is not as good as in years past, mostly due to the liability insurance premiums HANA is now paying. We will probably have a cash flow shortfall for the upcoming Christmas event (which has been covered in the past by personal loans). • Question was raised whether fiscal year should end in May or other month. Frank pointed out that tax returns have to be filed at the end of December, so that has to be our fiscal year. • Bank fees are currently \$10/month. Could we get free checking from another bank? 	
DECISIONS	<ul style="list-style-type: none"> • Balance sheets will be produced after tax returns are filed. Balance sheet will be available to be printed in first newsletter in spring. 	
OPEN ITEMS	<ul style="list-style-type: none"> • None 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Investigate whether other banks offer free checking, saving the current \$10/month fee. 	Frank Lenahan	Dec. 2005
<ul style="list-style-type: none"> • Still need original HANA Articles of Incorporation from Bob Baratta 	Dan Walsh	Dec. 2005

6. HANA Old-Fashioned Christmas

DISCUSSION	<ul style="list-style-type: none"> • Need to get details on greens delivery from Boy Scouts: delivery date and fee, place; prices; etc. • The event will be held on Dec. 11. Discussion over whether last year's experimental hours of 5-8 pm (instead of previous year's 6-9 pm) worked. Everybody seemed to like the earlier hours better. • We went through the various tasks for the event – many seemed to be covered. • Dan Walsh expressed that he liked being the overall coordinator, but discussions revealed that coordinating the open houses was a lot of work, and perhaps another person could coordinate that subtask. • Last year, we didn't have any music. People will ask around to see if any musical groups (like "Harmony" from years past) might be interested. If not, will be at least try to have a CD player for Christmas carols. • Park setup details were discussed. 	
DECISIONS	<ul style="list-style-type: none"> • We will keep the hours from 5-8 pm • Park setup will be Dec. 3 at 1:00 pm • Dan Walsh will be the overall coordinator • Michael Weber and Pat Rosen will coordinate open houses 	
OPEN ITEMS	<ul style="list-style-type: none"> • None 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Investigate this years prices from Boy Scouts 	Dan Walsh	Oct. 1, 2005
<ul style="list-style-type: none"> • Coordinate delivery date and place with Boy Scouts 	Dan Walsh	Nov. 2005
<ul style="list-style-type: none"> • Investigate caroling groups 	Ed Macke	Nov. 2005

7. Welcoming Committee (Discussion postponed)

8. Location of Future Meetings

DISCUSSION	<ul style="list-style-type: none"> • Question was raised as to future meeting place for board meetings, possibly at the Arlington Heights Memorial Library or other location closer to HANA
DECISIONS	<ul style="list-style-type: none"> • Meetings will still be held at Rec. Park meeting room
OPEN ITEMS	<ul style="list-style-type: none"> • None

9. Newsletter Dates

DISCUSSION	<ul style="list-style-type: none"> • October newsletter will try to be at the printer by Oct. 1, 2005 • Next newsletter will be in November. That will be the final newsletter for 2005. • Upcoming Board Meetings will be Oct. 11, Nov. 8, and Dec. 6. All meetings will be at 7:30 pm.
DECISIONS	<ul style="list-style-type: none"> • None
OPEN ITEMS	<ul style="list-style-type: none"> • None

10. New Business

10.1 Newsletters in USPS Mailboxes

DISCUSSION	<ul style="list-style-type: none"> • Letter was received by HANA from USPS indicating that newsletters had been deposited into residents' mailboxes. This is a violation of federal mail regulations and HANA could have been fined. • This rule was already known by HANA, and newsletter deliverers are not supposed to be doing this. • Suggestion was made that newsletters be taped to doors. 	
DECISIONS	<ul style="list-style-type: none"> • None 	
OPEN ITEMS	<ul style="list-style-type: none"> • None 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Follow up with Dave Landeweer (Block Captain coordinator) to remind block captains that newsletters are not to be deposited into mailboxes. 	Michael Weber	Oct. 2005
<ul style="list-style-type: none"> • Send certified letter to USPS pledging that newsletters will not be deposited into residents' mailboxes in the future 	Michael Weber	Oct. 2005

Meeting was adjourned at 8:55 pm.