

HANA Board Meeting Minutes

Date: May 9th, 2006

Time: 7:30p.m

Duration: 1:20

Place: Recreation Park West Meeting Room

Attendees: Frank Lenahan, Nick Julian, Michael Weber, Dan Walsh, Pat Rosen, Ed Sobon, Ed Macke, Mike Kalway, Barbara Doulas

Proceedings:

- 1) Made introductions and attendees signed-in.
- 2) Reviewed April 2006 meeting minutes.
- 3) Held Elections
 - a) Nominations
 - i) Vice-president: Michael Weber
 - ii) President: Dan Walsh
 - iii) Treasurer: Frank Lenahan
 - iv) Newsletter Editor and Webmaster: Ed Macke
 - v) Directors: Nick Julian, Pat Rosen, Ed Sobon, Mike Kalway
 - b) Elections - Confirmed nominations
- 4) Reviewed budget for previous fiscal year
 - a) Reference HANA Balance Sheet and Profit & Loss Summary as of April 30th 2006
 - i) Total Assets: \$1965.80
 - ii) Total Liabilities & Equity: \$1965.80
 - iii) Net Income: -\$1014.79 (Operated on a loss)
 - b) Discussed imbalance due to lack of funds and increased operating costs
 - i) Issue with low membership dues; approximately only 1/10 of 650 households pay dues. Focus on increasing membership (discuss in detail later in meeting).
 - ii) Insurance costs huge source of deficit (discuss in detail later in meeting).
 - iii) Investigate potential to lower printing costs by using a local printer interested in increasing visibility to a local market (raised by M. Kalway) or home-based printing (raised by E. Sobon).
 - iv) **Action Item: B. Doulas to investigate lowering printing costs.**
- 5) Membership
 - a) Need to update and formalize tracking.
 - b) Discussed annual membership dates: annual membership applies to the given calendar year.
 - c) Considered setting a deadline for membership applications. Made awkward by fact membership is optional and that dues often come in at the end of the year with greens purchases (though not as many as initially thought).
 - d) Discussed raising membership dues, but decided instead to focus on increasing the member base versus raising dues.
 - e) **Action Item: B. Doulas to look into membership drive to increase active members.**

- 6) Newsletter
 - a) On track for publishing in May.
 - b) Need to finalize Neighborhood Kids' Services forms.
 - c) Potential elm tree article awaiting A.H. Public Works dept. Forestry division approval.
 - d) Add email addresses of HANA officers to name/address info published in newsletter.
 - e) **Action Item: E. Macke to add officer email addresses to newsletter/website.**
- 7) HANA Insurance Woes
 - a) Explored potential of umbrella policies on homeowners insurance to provide necessary coverage for individual board members (raised by M. Weber), however, agreed that a comprehensive insurance policy specific for the HANA organization still necessary.
 - b) Discussed likelihood of coverage with current policy being undervalued (raised by M. Kalway).
 - c) Considered need to revisit the type of coverage the policy provides because we may be paying for more than we need given the primary goal of coverage is to cover attorney fees in the case a suit is raised (raised by E. Macke).
 - d) **Action Item: M. Kalway to look over current policy and investigate insurance issues.**
- 8) Upcoming Golf Outing
 - a) On track despite coordinator at golf course having a new baby.
 - b) Cost for ticket up \$10 from last year to \$50/person.
- 9) HANA Picnic
 - a) Need to have picnic coordinators at next HANA meeting (June).
 - b) **Action Item: D. Walsh to coordinate with picnic organizers attend upcoming meeting.**
- 10) Frontier Days
 - a) HANA to work booth on July 4th for 2 shifts: 4:30p.m.-7:30p.m. and 7:30p.m.-10p.m.
 - b) Need 24 people to fill the shifts (12 people per shift). Desperately in need of volunteers to work those time slots!!!
 - c) Solicit volunteers via word of mouth and the newsletter.
 - d) **Action Item: E.Macke to place front-page call for volunteers in next newsletter.**
- 11) Garage Sale
 - a) Need to finalize newspaper ads to be placed in Tribune and Herald.
 - b) Need to find prominent location at which to place garage sale banner since we are not permitted to post the banner on library or historic museum properties.
 - c) **Action Item: E. Macke to place newspaper ads for garage sale.**
 - d) **Action Item: B. Doulas to find residents with suitable locations that would volunteer to host garage sale banner.**
- 12) Future Meetings
 - a) Consider meeting monthly throughout the year given timing of events and potential for new events/tasks (raised by P. Rosen).
 - b) Added June meeting.
 - c) Future meeting dates for 2006: 6/13, 9/12, 10/10, 11/14, and 12/05.

- d) Consider alternate meeting locations.
 - e) *Action Item: D. Walsh to explore alternate HANA meeting locations (library, residence, restaurant, etc.).*
- 13) Deferred Discussions due to time and headcount constraints
- a) Formalize attendance at village meetings.
 - b) Establish a neighborhood watch.
 - c) Define relevance to community.
- 14) Good of the Order; Meeting adjourned at 8:50p.m.

Summary of Action Items

- *B. Doulas to investigate lowering printing costs.*
- *B. Doulas to look into membership drive to increase active members.*
- *E. Macke to add officer email addresses to newsletter/website.*
- *M. Kalway to look over current policy and investigate insurance issues.*
- *D. Walsh to coordinate with picnic organizers to attend upcoming meeting.*
- *E. Macke to place front-page call for volunteers in next newsletter.*
- *E. Macke to place newspaper ads for garage sale.*
- *B. Doulas to find residents with suitable locations that would volunteer to host garage sale banner.*
- *D. Walsh to explore alternate HANA meeting locations (library, residence, restaurant, etc.).*