

HANA Board Meetings

Date: 09/22/09

Time: 7:00p.m.

Duration: 1 hour 55 minutes

Location: Recreation Park West Meeting Room

Recorder: Barbara Doulas

Attendees: Pat Rosen, Chris Barnes, Barbara Doulas, Mike Kalway, Sharon Scharringhausen, Frank Lenahan, Mary Kelly

1. Reviewed HANA Financials
 - 1.1. Total Assests = \$5492.75
 - 1.2. Total Liabilities and Equities = \$5492.75
 - 1.3. Net Income = -\$632.77
 - 1.4. Coffee in park totals higher than expected because claims are for the last two years. Costs cover condiments and signage.
2. Reviewed August minutes
 - 2.1. Minutes distributed. To be reviewed outside meeting. Supply all comments within 1 week.
3. HANA By-Laws
 - 3.1. Resolve current open issues with By-Laws.
 - 3.2. Address new issues with latest version offline.
 - 3.3. Motion by Mike Kalway to (1.) have the Board of Directors vote whether or not to accept the By-Laws at the October meeting, (2.) announce that the By-Laws are posted on the HANA website in the November newsletter as well as via email to the HANA community, and (3.) have the By-Laws become effective at the annual meting in January 2010. Motion seconded and passed.
4. My Town Card Fundraiser
 - 4.1. Cards are available for purchase.
 - 4.2. Discussed promotion of My Town (as well as other HANA October events) via postcard to HANA residents
 - 4.3. Sharon investigated automatically generating a HANA mailing list based off central website.
 - 4.4. Mike contacted the AH Chamber of Commerce to find a HANA friendly printer. Quotes are in the pipeline.
 - 4.5. Motion by Mike Kalway to print the promotional postcards, create the address list, and mail the post cards to HANA residents for \$300. Motion seconded and passed.
5. Make a Difference Day
 - 5.1. Set for October 24, 9a-12p at Festival Park.
 - 5.2. Plan to use Scharringhausen tent at Fesitval Park.
 - 5.3. Need to finalize volunteers at October meeting.
6. Cemetery Walk
 - 6.1. Bev Ottaviano committed to guiding the tour at a cost of \$125.
7. Neighborhood Watch Committee

- 7.1. Public Works approved NW sign proposal.
- 7.2. Proposal amended to include an additional sign on Oakton.
- 7.3. Grant is available for HANA to use to cover 25 signs at \$25 (= \$625).
- 7.4. Officer Hajek has ordered 25 signs (style one of HANA board's preferred styles).
- 7.5. Public works to install once signs available.
8. September Coffee in the Park
 - 8.1. Propose to change time for future events to run 8:30 a.m. – 10:30 a.m.
9. Old-Fashioned Christmas
 - 9.1. Michael Weber volunteered to coordinate.
 - 9.2. Set date of OFC for 12/13.
 - 9.3. Need to verify date is all right with carriage company.
10. Holiday Greens
 - 10.1. Consider new vendor for HANA greens this fall.
 - 10.2. Sharon also to inquire with local boyscouts about program.
 - 10.3. Motion to have Sharon determine vendor and associated details for Holiday Greens fundraiser. Motion seconded and passed.
11. October Newsletter – Submissions due 9/25. To include following:
 - 11.1. Holiday Greens sales reminder and order form
 - 11.2. Save the date for OFC and volunteer form
 - 11.3. Request for 2010 dues.
 - 11.4. Make a Difference Day Information
 - 11.5. Cemetery Walk Information
 - 11.6. My Town Coupon Program
 - 11.7. Summer Recap and Thank Yous.
 - 11.8. Neighborhood Watch
 - 11.9. Notice that Service Directory is available on line
 - 11.10. Mark Your Calendar events
 - 11.11. Thank you to dues paying members
 - 11.12. Halloween Information
 - 11.13. General Information (Daylight savings, fire prevention week)
 - 11.14. Call for email addresses and new neighbors alerts.
 - 11.15. Classifieds and mastheads
12. Next Meeting October 13th, 7:00pm, Recreation Park
13. Adjournment